

UNITED STATES BANKRUPTCY COURT

DISTRICT OF ARIZONA

APPLICATION FOR ADMISSION TO ADR PANEL

**General Instructions**

(1) Each applicant must read General Order No. 92 of this Court. Copies of General Order No. 92 are available in the offices of the Court or on the Court's website ([www.azb.uscourts.gov](http://www.azb.uscourts.gov)). Electronic versions of this Application in Microsoft Word and Wordperfect are also available at this website.

(2) If additional space is needed to respond fully to any item on this Application, please set forth the response(s) on a separate page with an identification of the question number to which it responds, sign each such additional page, and attach hereto.

(3) A paper version of this Application may be mailed or delivered to the address stated at the end of the Application or an electronic version in Adobe Acrobat pdf format may be e-mailed to the e-mail address stated at the end of the Application.

(4) Attorney applicants are to complete Parts I, II and IV of this Application.

(5) Non-attorney applicants (Panel Trustees) are to complete Parts I, III and IV of this Application.

**Part I. ALL APPLICANTS**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Office Address: \_\_\_\_\_

Street

\_\_\_\_\_

City

State

Zip Code

Office Phone: \_\_\_\_\_

Office Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## Part II. ATTORNEY APPLICANTS

1. List each state in which you are currently admitted and in good standing and each federal court in which you are authorized to practice before:

<u>Court</u>	<u>Date of Admission</u>
_____	_____
_____	_____

2. If you have bankruptcy experience, list no more than three adversary proceedings or contested matters in which you have served as attorney of record for a party-in-interest from commencement of the adversary proceeding or contested matter through conclusion (i.e., judgment, order or stipulation), or to the date of this Application, whichever is earlier.

	<u>Case Title</u>	<u>Case Number</u>	<u>Dates</u>	<u>Representation</u>
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____

3. If you have bankruptcy experience, list no more than three bankruptcy cases in which you have served as the principal attorney of record (without regard to the party represented) from commencement of the bankruptcy case to conclusion, or to the date of this Application, whichever is earlier.

	<u>Case Title</u>	<u>Case Number</u>	<u>Dates</u>	<u>Representation</u>
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____

4. If you have bankruptcy experience, how long have you practiced bankruptcy and what percentage of your current practice is represented by bankruptcy matters.

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5. If you have participated in mediation or other ADR processes (either as a neutral evaluator or in another role), list no more than three of those matters below.

	<u>Case Title</u>	<u>Case Number</u>	<u>Type of ADR Process</u>	<u>Role</u>	<u>Dates</u>
a.					
b.					
c.					

6. If you have participated in mediation, how long have you participated in mediation, how many mediations have you been involved in and what type of cases have you been involved in?

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**Part III. NON-ATTORNEY APPLICANTS (Panel Trustees)**

1. If you have participated in mediation or other ADR processes (either as a neutral or in another role), list no more than three of those matters below.

	<u>Case Title</u>	<u>Case Number</u>	<u>ADR Process</u>	<u>Role</u>	<u>Dates</u>
a.					

b. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. If you have bankruptcy experience, how long have you been involved in bankruptcy matters and what percentage of your business is represented by bankruptcy matters.

\_\_\_\_\_  
\_\_\_\_\_

5. If you have participated in mediation, how long have you participated in mediation, how many mediations have you been involved in and what type of cases have you been involved in?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Part IV. ALL APPLICANTS**

1. List any professional licenses you hold (other than your bar admission) and include the number of years you have practiced in each profession listed (e.g., accountant, real estate broker, appraiser, engineer, etc.).

<u>Profession</u>	<u>Accrediting Organization</u>	<u>Years of Practice</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____

2. List any professional organizations of which you are or were an active member, the length of your membership, and any positions held and/or projects completed.

<u>Organization</u>	<u>No. of Years</u>	<u>Active/Retired</u>	<u>Positions/Projects</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. List any relevant bankruptcy or related experience not included in any response above.

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4. List any mediation or other ADR training that you have completed and list any mediation or other ADR training that has also qualified for continuing professional education credit or has been approved by a court of competent jurisdiction.

<u>Court Title</u>	<u>Trainer/School</u>	<u>Court/Sponsor</u>	<u>CLE Credit Hours</u>	<u>Dates</u>
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5. List speaking engagements, panel/seminar participation, teaching experience, etc. pertaining to either bankruptcy, mediation or other ADR processes.

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6. List any other relevant experience, skills, honors, publications, or other information which you would like considered in connection with this Application.

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7. Have you ever been removed from any professional organization, or have you ever resigned from any professional organization while an investigation into allegations of professional misconduct was pending? Yes \_\_\_\_\_ No \_\_\_\_\_  
If so, please explain in detail the circumstances of such removal or resignation.

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8. List the count(y)(ies) in which you are willing to conduct ADR conferences:

_____	_____	_____	_____
_____	_____	_____	_____

I hereby certify that I have read General Order No. 92 of the Bankruptcy Court for the District of Arizona, that I meet the qualifications set forth in 5.2.1 for admission to this Court's ADR Panel, and that I will fully comply with the relevant provisions of this Court's General Order No. 92, Local Bankruptcy Rules, and Local forms, and any modifications thereto, relating to ADR. I will immediately contact the ADR Program Administrator, and any parties for whom I have accepted appointment as a mediator, upon learning I am no longer qualified to serve pursuant to the provisions of General Order No. 92.

If I am applying for appointment as an attorney mediator, I certify that I am a member in good standing of the state and federal bar(s) listed above. If I am applying for appointment as a non-attorney mediator (Panel Trustee), I certify that I am a member in good standing of my profession.

I consent to disclosure of the information contained in this Application to Court personnel and to the parties and their representatives whose matters have been referred to the ADR Program of this Court.

I declare under penalty of perjury that the information contained in this Application is true and correct.

I am applying to serve on the following panel(s) (check line that applies)

\_\_\_\_\_ Compensated                      \_\_\_\_\_ Uncompensated                      \_\_\_\_\_ Both

Executed on \_\_\_\_\_, at \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

Mail or deliver completed paper Application to:

ADR Program Administrator  
United States Bankruptcy Court  
230 North First Avenue, Suite 101  
Phoenix, AZ 85003-1706

Or

E-Mail completed electronic version in pdf format to:

ADRprogramadmin@azb.uscourts.gov